

## WELCOME TO FRESHERS FOR THE ACADEMIC YEAR 2015 – 2016

### INSTRUCTIONS FOR FRESH ADMISSIONS

The following instructions are to be followed by you before filling the Application Form. Hence, you are requested to act upon according to it.

1. You are informed to keep sufficient number of copies of all the certificates including Admission Order before submitting the original certificates. Once Original certificates submitted will not be returned till the Admission is approved by the University.
2. You will require these certificates to apply for Scholarship/ Bank Loan/ Education Loan/Passport etc. Original documents will be returned to the candidate during the II/III Year UG / PG Courses only.
3. The students of both UG and PG courses, who are eligible for the Scholarship/Fee Concession (All types of scholarships) are hereby informed that the Government of India has introduced the new scheme of **Direct cash transfer** to the students. Hence, students are hereby informed to open an **Savings bank A/c. (corp Bank, BGMIT Branch) and Aadhar Card is Mandatory for availing the above benefits for the academic year 2014-2015.** For further details, you may log on to **website: [www.dcekar.nic.in](http://www.dcekar.nic.in)**
4. If the candidate has obtained 90% and above in the qualifying examination (10+2) Exam, and if your parents annual income is less than Rs.4,50,000/-, then you are eligible for merit scholarship. For details, please log on to [www.education.nic.in/scholarship/guidelines-collegestdnts.pdf](http://www.education.nic.in/scholarship/guidelines-collegestdnts.pdf).
5. If the candidate belongs to SC/ST category and selected the seat through KEA/PGCET, they can collect the Application for Scholarship /Fee-reimbursement which is available in the Admission & Scholarship Section. The candidate is required to submit the duly filled in Application with required attested copies of certificates to Admission Section within the stipulated date every year during the month of Sept./October. **Late application will not be accepted under any circumstances.**
6. If the candidate belongs to SC / ST Category and your parents Annual Income is below or equal to Rs.2,00,000/ – you have to register your name on the Social Welfare Department website. For any further information required, you may contact Social Welfare Department, **The Taluk Social Welfare Officer, Bangalore North Taluk, No.246, 6th B Main, I Phase, MIG**

**Colony, Yelahanka Upnagar, BANGALORE – 560 064 or Asst. Registrar, Admission & Scholarship Section.**

7. In case of Non-receipt of Scholarship/Fee-reimbursement from Social Welfare Office / Director of Technical Education, Government of Karnataka before Commencement of even semester examination, the candidate shall have to pay the fee prescribed by our Institution before appearing to the even semester examination every year.

8. If you have selected through KEA-UGET/KEA-PGCET and belongs to CAT-1 (Parent Annual Income is less than or equal to 2 Lakhs) and for IIA,IIB,IIIA & IIIB ( parents annual income is less than or equal to Rs.44,500/-) then you are eligible for Fee-concession and Extra Boarding and Lodging charges. The candidate can collect and submit the duly filled in application with required attested copies of certificates, which are available in the admission and scholarship section within the prescribed date every year during the month of Sept./Oct. **Late application will not be accepted under any circumstances.**

9. There is also a provision for scholarship / financial aid from Government Department / Public Sectors / Pvt. Trusts/Agencies for Merit Cum Poorer section of students, the list is announced on the notice board. Eligible candidates can apply when the application is called for.

**10. You are strongly advised and informed to see the Main and Departmental Notice Board regularly. Please note that late submission of Application with regard to Scholarship, Examination, Re-Registration etc., will result in losing the benefits which the candidate is eligible.**

11. You are not allowed to use mobile inside the campus

12. You are informed to come to college with decent dress.

13. Keep your belongings safely. The college authorities are not responsible for any loss.

14. You should not indulge in any anti-social activities. You should not indulge in any ragging. You must abide by the disciplinary norms stipulated by the college. If you violate these instructions, the college authorities have the right to take suitable disciplinary action against you.

15. The classes for I Semester are likely to commence during **First week of August 2013**. The exact date of commencement will be announced on the website: **www.BGMIT.edu**

16. Please read and understand the Autonomous Rules and Regulations which are currently in force and are available on website. In case of any doubt, please contact the Head of Department / Controller of Examinations / Registrar (Academic) / Principal.

17. You are informed that you have to pay the Annual tuition fee every year during the month of July / August by D.D. drawn in favour of **BGMIT, Mudhol or through RTGS to our SB Account 141201011008909 IFSC VIJB 0001412 MICR: 560029070. If you do not pay the fees within the stipulated date**, you will not be allowed to attend the classes. In this regard, parents are requested to confirm from the Accounts Section, well in time, whether the fees are paid in time by their wards. This is particularly important if the parents are sending the fees through their wards so that they can avoid inconvenient to attend the classes / semester end examination by their wards.

18. The newly admitted students are hereby informed to submit the Visvesvarya Technological University **undertaking** on a **Judicial Stamp Paper of Rs.20/-** and shall be sworn before notary and submit the same to the concerned department **within 10 days** from the date of admission without fail. We certify that we have read and understood the above instructions. We undertake to abide by the rules and regulations prescribed by the Institute's authorities from time to time.